

Guidelines for Moderated Poster Presenters

Dear **Moderated Poster Presenter**,

Thank you for participating in the **27th Scientific Meeting of the International Society of Hypertension (ISH)** to be held in Beijing, on 20-23 September 2018, at the Beijing International Convention Center, Beijing, China.

***Please consider this letter as the onsite guidance for your Moderated Poster Presentation at the ISH2018 and please take note of the following pertinent information:**

- Poster Strand: **Basic Science, Clinical Science, Population Science**
- Location: **Hall 5, 1st Floor of BICC**
- * **Authors are responsible for the setting up and the removal of their posters **ONLY on the day of their allocated session**, please follow the schedules below:**

*Poster Put up Time	09:00-10:00, 21 - 23 September 2018
*Poster Session Time	13:45-15:15, 21 - 23 September 2018
*Poster Removal Time	17:00-18:00, 21 - 23 September, 2018

** Posters shall be on display **for the duration of their allocated session ONLY** so that participants can view posters in due time.*

** Presenters are responsible for the removal of their poster **after completion of their allocated session**. Posters not removed **by the request time** will be discarded.*

** Presenters must be at their poster during their Poster Sessions and the moderator will be at each poster to help present.*

** The ISH2018 Beijing Secretariat cannot accept liability for lost or damaged posters, nor will the Secretariat mail posters to authors after the conference.*

Poster size and mounting

- Language of Poster and Presentation: **English Only**.
- The maximum size for the poster is 120cm height and 80cm width.
- Poster panel materials are hardboard plastic. The authors are responsible for mounting and dismounting their own posters and bring material to fix the poster on the board.
- Due to the material on the panels, **pushpins cannot be used**.

Poster help desk

Information on the location of specific poster or session can be obtained at the poster help desk at the entrance of Hall 5, 1st Floor of the BICC. For **Poster Guidelines** and **Poster printing service** related details, please refer to: <http://www.ish2018.org/Data/List/Download-Center>.

Poster Help Desk Operation Time	September 20 (Thu)	15:00-17:00
	September 21 (Fri)	08:00-18:00
	September 22 (Sat)	08:00-18:00
	September 23 (Sun)	08:00-18:00

✧ **Expenses**

Any additional/incidental expenses, including but not limited to food and beverage, airport transportation, lodging, cab fare and parking are the responsibility of the traveller.

✧ **Conference Registration**

- The presenting author for Poster Presentation must be registered and paid to the conference successfully **before August 15, 2018**. Otherwise, your abstract will be withdrawn to present at the Conference.
- Please visit the Registration Desk, located at the **Entrance area of Level 1** in the Beijing International Convention Centre, to pick up your badge and materials during the dates and times below:

Location	1F, Lobby of conference venue	
Operation Time	September 20 (Thu)	08:00-21:00
	September 21 (Fri)	07:00-20:00
	September 22 (Sat)	07:00-20:00
	September 23 (Sun)	07:00-19:00

✧ **Hotel Reservation**

September is peak season for tourists. Please make your hotel reservation when you are done with registration. Click [here](#) to view accommodation choices and to make your reservation.

✧ **Visa Information**

If a visa is required, we suggest you download visa invitation letter after [your registration](#) and begin the visa process immediately. For other enquiries regarding visa invitation, please contact us at: ish2018-registration@kit-group.org.

✧ **Taxi Transportation**

- Venue: Beijing International Convention Centre, 北京国际会议中心
- Address: No.8 Beichen Dong Road, Chaoyang District, Beijing, 北京朝阳区北辰东路8号。
- For international travellers, we recommend that you take a local taxi to reach the venue to your hotel. The trip is easy and safe. It is recommended that you bring a printed copy of the hotel address in English and Chinese.

* Please visit the [website](#) for additional information regarding transportation, currency, weather, and other travel tips.

Your paper represents an important contribution to the success of ISH2018 and we appreciate your participation. To view the complete program and schedule of events, please visit the meeting website: www.ish2018.org. Should you have further questions, please feel free to contact us at: ish2018-abstracts@kit-group.org.

We look forward to seeing you in Beijing in September!

With best regards,

Hypertension Beijing 2018 Conference Secretariat

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